

Office of the Patient Safety Commissioner – Business Plan FY22/23

Introduction

The Patient Safety Commissioner was appointed in July 2022 and took up her post officially on September 2022. In addition, the Department for Health and Social Care provided the Commissioner with 3 members of staff and recruited a Chief of Staff via a cross-Government competitive recruitment process. This team of 4 took up their roles in October 2022. The period concerned within FY 22/23 will broadly be characterised by the completion of the Office set up, although some elements of this may well fall within FY 23/24. This document sets out objectives/milestones for the Office of the Patient Safety Commissioner up until March 2023. This document is not an evaluation framework although will form the basis of how the OPSC will evaluate success.

Objectives/Milestones

The Office of the Patient Safety Commissioner set out the below planned objectives and milestones for the FY22/23, noting that the Commissioner was not in post until [date] and recruitment of her team remains ongoing.

November 2022	Agree structures, systems, processes and resourcing
	Draft an Advisory Group Terms of Reference
	Introductory meeting with Junior Minister
	Introductory meeting with the Chair of Health Select Committee
December 2022	Prepare the 100 days report
	Recruit an Advisory Group
	Prepare for the consultation on principles
	Seek to arrange a session at Health and Social Care Select Committee
January 2023	Establish the warm handover network
	Launch website
	Meeting Secretary of State to discuss 100 day report
	Publish 100 day report
	Launch consultation on principles
February 2023	Set piece patient engagement event
	Regular Junior Minister bilat
March 2023	First meeting of Advisory Group

Finance

The Commissioner's Office retains the use of the Department for Health and Social Care's banking facilities to run our day-to-day operations. This arrangement is consistent with the provisional Framework Agreement, to be published as soon as finalised, which sets out that while the Commissioner's operational line of responsibility runs to the Health and Social Care Select Committee, its financial responsibility and requirement to manage public money effectively runs via the Department of Health and Social Care. As such, the internal and external audit

processes, in a financial sense, are conducted by the DHSC and information on these can be found via the Department. The Commissioner's annual expenditure is included within the Department's Annual Report and Accounts.